



**MINUTES**  
**SOUTHWEST LOUISIANA MUTUAL AID ASSOCIATION**  
**MEETING NUMBER 803<sup>rd</sup>**  
**TIME: 11:00AM**



**DATE:** January 15, 2020

**LOCATION:** Managan Center - 1221 Sampson Street - Westlake, LA 70669

**ORDERED BY:** Chris Dailey, President –

**PLEDGE OF ALLEGIANCE:** Chris Dailey, President –

**INVOCATION BY:** Mason Lindsay –

**INTRODUCTION OF GUEST:** Chris Dailey, President –

**HOST ENTITY:** Cameron Parish OHSEP –

***“NO” Power Point Presentation:/Luncheon as Tradition***

**NEW APPLICANT PRESENTATIONS:** *N/A*

***Power Point Presentation By:***

**MUTUAL AID INCIDENTS:** Chris Dailey, President –

***Mutual Aid Calls for December 2019***

- New CAD Incident Report (38)

***APPOINTED COMMITTEES:***

**BUDGET/FINANCE:** Bill Wilkie, Chairman –

***TREASURERS REPORT*** - Account Balance Ending as of December 31, 2019 – ***\$96,790.74***

**BY LAWS:** Richard McGuire, Chairman – *N/A*

**COMMUNICATIONS:** Richard McGuire, Chairman – *N/A*

**DRILL:** Cade McLemore, Chairman – *N/A*

**EMS:** Bill Wilkie, Chairman –

***R5 ESF-8 Health & Medical Coalition:***

**Welcome & Introductions**

- **Next Meeting** –

☞ January 27, 2020 @2:30PM – CalOHSEP

**EQUIPMENT LIST:** Chris Dailey, President –

*For General Board Members to provide email addresses this is so Rob Daughdril can update the equipment database:*

**HAZMAT:** Chief Keith Murray, Chairman – *N/A*

**INSPECTION:** Rob Daughdril, Chairman – *N/A*

**MARINE USCG:** Larry J. Johnson, Port Security Specialist –

***Discussed - Federal Grants Funding Opportunity Announcements:***

- FEMA March/April 2020

***Discussed - Maritime Security (MARSEC) II Notification Exercise:***

- Planned for February 13, 2020 by Captain of the Port, Marine Safety Unit Port Arthur, TX and Marine Safety Unit Lake Charles, LA

**NOMINATING:** Bill Wilkie, Chairman – *N/A*

**SAR:** – *N/A*

**TRAINING:** Jennifer, w/OHSEP [jflandry@calcasieuparish.gov](mailto:jflandry@calcasieuparish.gov) (337) 721-3800

***Community Awareness & Emergency Response (CAER) Training/Hosted by, Calcasieu Parish Office of Homeland Security and Emergency Preparedness (OHSEP):***

- **DATE:** Thursday, January 30, 2020
- **TIME:** 8:30AM – 11:30AM
- **PLACE:** Sulphur Police Department
- **LOCATION:** 500 N. Huntington St. B, Sulphur, LA 70663
- **QUESTIONS:** (337) 721-3800
- *Map to location is up front by sign-n-sheets*

***SIRCHIE Hosted Class Forensic Photography/Crime Scene & IR: (AJ Powell)***

- **HOST:** Sulphur Police Department
- **LOCATION:** Sulphur Police Department – 500 North Huntington Street, Sulphur, LA 70663
- **DATE:** February 3-7, 2020
- **COURSE FEES:** \$595
- **ENROLLMENT:** Minimum enrollment will be 18 students with a maximum enrollment of 25 students
- **TO REGISTER:** Please call SIRCHIE Education & Training at (800) 356-7311 or (919) 554-2244
- *Flyers are located up front by sign-n-sheets*

***40Hrs. Event Data Recorder Use in Traffic Crash Reconstruction – Level 1: (AJ Powell)***

- **LOCATION:** Sulphur Police Department – 500 North Huntington Street, Sulphur, LA 70663
- **DATE:** February 10-14, 2020
- **COURSE FEES:** \$795
- **REGISTRATION:** To register for this course online, please visit the website at:  
☞ [www.iptm.org](http://www.iptm.org)
- *Flyers are located up front by sign-n-sheets*

**WEATHER UPDATE:** National Weather Service –

**(Meteorologist in charge)** - Andy Patrick and/or **(Meteorologist)** - Roger Erickson

**Discussed - Main weather issues are the dense fog advisory:**

- Expect fog to begin rolling in once again during the overnight hours
- Densest fog is expected along and south of the 1-10 corridor, w/patchy fog further inland
- Use caution while driving tonight and tomorrow morning, and allow a little extra time if possible

**Discussed – Cold Front:**

- Expect a cold front to push into the area tomorrow bringing increased chances of rain
- Expect the front to stall, eventually moving north as a warm front

## **BUSINESS:**

**OLD BUSINESS:** Chris Dailey, President – *N/A*

**NEW BUSINESS:** Chris Dailey, President –

**Discussed – 2020 SWLAMA Host Entities Presentation:**

- If for any reason the ***Host Entity*** is unable to give a presentation, or would like someone else to present one for them, we ask that you contact the president and/or secretary at least one month prior to the meeting you have been appointed to host, this is so we can fill your spot

**VOTING ISSUES:** Chris Dailey, President – *N/A*

**STEERING COMMITTEE MEETING:** Chris Dailey, President –



# **Minutes:**



## **STEERING COMMITTEE MEETING**

*January 9, 2020*

<b>Immediate Past President –</b> Andy Patrick, NWS	<b>P</b>	<b>Law Enforcement –</b> Dustin Gaudet, LCPD	<b>X</b>	<b>Life Membership –</b> Bill Wilkie	<b>P</b>
<b>President –</b> Chris Dailey, Phillips66	<b>P</b>	<b>Hazmat –</b> Sean LaFleur, Louisiana State Police	<b>X</b>	<b>Life Membership –</b> Rob Daughdri, <i>Inspector Committee Chair</i>	<b>X</b>
<b>Vice President –</b> Tammy Ryan, Ward 7 Fire Prot. Dist. 1	<b>X</b>	<b>Public Safety Agency –</b> AJ Powell, Sulphur Fire Department	<b>P</b>	<b>Life Membership –</b> Wayne Goke	<b>X</b>
<b>2<sup>nd</sup> Vice President –</b> Robert Trahan, Ward 1 Fire Prot. Dist. 1	<b>P</b>	<b>Industrial Facility –</b> Chief Joshua Arnold, w/Chennault International Airport	<b>X</b>	<b>Guest –</b>	
<b>Treasurer –</b> Bill Wilkie	<b>P</b>	<b>OHSEP –</b> Dick Gremillion, Director	<b>X</b>		
<b>Secretary –</b> Tonya Pousson	<b>P</b>	<b>E-911 –</b> Richard McGuire	<b>X</b>		
<b>Fire Agency –</b> Keith Murray, Lake Charles F.D.	<b>X</b>	<b>Training/OHSEP –</b> Jennifer Landry	<b>P</b>		
<b>CPSO –?</b>	<b>X</b>	<b>USCG –</b> Larry J. Johnson, Port Security Specialist	<b>P</b>		

***P=Present X=Absent***

**Pledge of Allegiance:** Andy Patrick, President –

**Discussed – FY’ 2020 Committee Budget Request:** Chris Dailey, President –

- No FY’ 2020 Budget items were submitted

**Discussed – Host Entity “Cameron Parish OHSEP”:** Chris Dailey, President –

- **NO** presentation
- Luncheon *only* as tradition
- Discuss at the next SWLAMA Regular Board Meeting as “*New Business*” regarding host entity making sure to contact the president and/or secretary at least one month prior if presentation will not be presented

**Discussed – Triangle Rescue Standby Services, Inc. New Application for Associate Member:**

Chris Dailey, President –

- Due to previous engagements, Mr. Ron McAnelley has requested that we table his presentation and voting issues, as a *New Associate Member*, until **Wednesday, February 12, 2020**

**Discussed – Officers Sign Purchase for the SWLAMA General Board Meetings:** Chris Dailey, President –

- Chris Dailey, President – Asked for a motion to approve officers sign purchase from Amazon.com
- AJ Powell made the motion
- Robby Trahan 2<sup>nd</sup> the motion
- Motion Carries

**Discussed – Review/Approve, LRC Wireless New Quote for the Managan Center’s New Sound System Set-up:**

Bill Wilkie, Treasurer –

• 3’ High Speed HDMI Cable with Ethernet	-	\$5.99
• HDMI Splitter ( <i>to split the laptop to two projectors</i> )	-	\$23.79
• 10ft High Speed HSMI Cable	-	\$25.57
• Wireless MIC System	-	\$689.60
• Venue PA System	-	\$1,538.60
• ViewSonic Projector (x2)	-	\$1,257.20
• <u>Portable Roll Up 135” 16:9 Wide Screen Projector Screen (x2)</u>	-	<u>\$1,312.00</u>
• <b><i>Estimated Total</i></b>	-	<b><i>\$4,852.75</i></b>

• **See Quote #:001738**

- Bill Wilkie recommend a motion to approve the total estimated cost of \$4,582.75
- AJ Powell, made a motion
- Robby Trahan, 2<sup>nd</sup> the motion
- Motion Carries

**Discussed – Maritime Security Notification Exercise:** Larry Johnson, Port Security Specialist –

- Week of Monday, February 3, 2020 – Friday, February 7, 2020

**Discussed – Upcoming 2020 Port Security Grant Season:** Larry Johnson, Port Security Specialist –

- Notification of funding will be March/April timeframe

**Discussed – Community Awareness & Emergency Response (CAER) Training:** Chris Dailey, President –*Hosted by, Calcasieu Parish Office of Homeland Security and Emergency Preparedness (OHSEP)*

- **DATE:** Thursday, January 30, 2020
- **TIME:** 8:30AM – 11:30AM
- **PLACE:** Sulphur Police Department

- **LOCATION:** 500 N. Huntington St. B, Sulphur, LA 70663
- **QUESTIONS:** (337) 721-3800
- *(See Map Location)*

**Adjourned:** Chris Dailey, President –

- 2:48PM

## ***NEXT MONTH'S MEETING EVENTS:***

**NEXT MEETING HOST:** Cheniere-Sabine Pass LNG, L.P.

**DATE:** Wednesday, February 12, 2020

**TIME:** 11:00AM

**LOCATION:** Managan Center - 1221 Sampson Street - Westlake, LA 70669

### **ADJOURN:**

- Motion to adjourn – Jerry Bell
- 2<sup>nd</sup> the motion – Todd Parker
- Meeting adjourned – 11:30AM

***THE NEXT STEERING COMMITTEE MEETING WILL BE HELD***

**Thursday, February 6, 2020 @ 2PM**

**901 Lakeshore Drive, Suite 200**

**Lake Charles, LA 70601**